



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in the G. V. Community Café Pontrilas
on Wednesday 20th July 2022 at 6.30pm

No KPC/MW/097

Present

Councillor Mr K John Chance Chairman
Councillor Mr John Pring Vice – Chairman
Councillor Mrs Heather Adams
Councillor Mr Trefor Edwards
Councillor Mrs Jennifer Evans.

Clerk Mr M Walker

Also Present

Ward Councillor Mr Peter Jinman (arrived during the meeting). Lengthsman/Contractor Mr Dave Roden and two further members of the public.

Meeting declared open at 6.30pm by the Chairman

1.0 Apologies

No apologies were received as all Parish Councillors were present.
BBLP Locality Steward Mr Paul Norris and Representative from the Police not present.

2.0 Declarations of Interest and Dispensations

2.1 No Declarations were made
2.2 No written dispensations were received

3.0 Minutes

The Minutes of the Annual Meeting of the Parish Council No KPC/MW/096 held on Wednesday 25th May 2022 were confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Receipts

19th May 2022 HMRC VTR BGC XTV126000105992 £511.60

4.2 Invoices for Payment

Clerk's Salary June 2022 Gross £327.56

Mileage £15.48

Postage £6.24

Tax £65.40 NIC £0.00

Nett Pay £283.88

Cheque 101104

HMRC 1st ¼ Payment April May June £196.40

Cheque 101105

Sonya Carey Pontrilas Shop & Post Office £20.00

Meeting room hire 20th July 2022 KPC 07/20/2022

Cheque 101108

Clerk's Salary July 2022 Gross £327.56

Postage £0.95 pence

Tax £65.60 NIC £0.00

Nett Pay £262.91

Cheque 101109

Zurich Insurance Policy Number YLL-2720443593 £294.89

{Payment by 12th September 2022} – Period 12/09/2022 – 11/09/2023

Cheque 101111

All payments **Unanimously** approved by the Parish Council



4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Business Premium Account	@ 1 st July 2022		£20,666.10
Community Account	@ 1 st June 2022		£3,210.39
Community Account	@ 1 st July 2022		£2,184.82
Community Account	@ 9 th July 2022	Transfer	£3,500.00
Community Account	@ 20 th July 2022		£5,204.54

Bank Reconciliations signed for both accounts

5.0 Reports if available from:-

5.1 Ward Councillor Mr Peter Jinman reported on the following:-

Member asked:-

Any update on the lengthsman Grant –no progress as yet

“B” Road by railway line, only ditch cleaned out

Pontrilas Builders Merchants by Railway Bridge timber cutting

Member said that an article in a Railway Magazine referred to Pontrilas as a potential location for a new station.

5.2 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards reported on the following:-

The kitchen refurbishment is almost finished and I have done some weeding at the hall.

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

Member raised maybe planting a tree for the Queen’s Platinum Jubilee Year

Clerk to contact Woodland Trust for details perhaps English Oak, Flowering Cherry or Apple tree plus brass plaque.

7.0 Defibrillator and Outdoor Cabinet for Kentchurch Church + Training

7.1 Update on Defibrillator Grant

Grant obtained towards the cost of purchasing a Defibrillator, Unlocked Outdoor Cabinet plus all installation costs from aeddonate.org.uk to be situated on the outside of Kentchurch Church. On line training included and support.

Councillor Mrs Heather Adams to contact Parochial Church Council (PCC) representative.

The Parish Council unanimously agreed for the Clerk to proceed with purchasing the above.

Cost £1,332.50 + VAT

7.2 Update Defibrillator Training

Councillor Mr Trefor Edwards to contact Ewyas Harold Memorial Hall Committee reference holding a “Heartstart” Defibrillator Course, numbers and dates to the next Parish Council meeting.

8.0 Planning Application 221171 Land at 2 Railway Terrace Pontrilas

Outline application with all matters reserved for the erection of 1 dwelling with off road parking for 2 cars

The Parish Council supported the application as presented but required stringent controls over access and water run-off from roadway.

9.0 Highways and Footpaths

9.1 To receive new information on any Parish Highway including Public Footpath Issues

Lengthsman to tidy through the village and check what requires attention and report to the Clerk.

Clerk to email Balfour Beatty reference hole in pavement in Pontrilas Village out-side Scudamore Close.

Station Footpath KZ22 the Finger post is still broken and rotten {No maintenance for about 4 years}

Clerk to report yet again

Footpath KZ17 still requires attention

Marker Straight one  for footpath posts



Telephone Exchange hedge overgrown action required

9.2 Update on drainage works with grant funding

See Item 5.1

9.3 To discuss new or refurbished Parish Council Notice Board in Pontrilas Village and at Kentchurch Church

Some prices obtained and Lengthsman to cost out bespoke notice board
Magnetic or pin, size, unlocked etc.

10.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received
Planning Applications Update

- 3rd August 2021 Planning Application 213030 Cross Lyde Farm Pontrilas HR2 0BW
Proposed extension to existing building creating sheep handling unit
Proposed new building creating muck store
Application Granted 25th May 2022
- 1st July 2021 Planning Application 212150 Top Hill Farm Pontrilas HR2 0BW
Proposed replacement dwelling with associated garage/workshop
Re-consultation response
- 14th June 2022 *“There were no objections raised by Kentchurch Parish Council.
Therefore the Parish Council support the application.”*
Application Granted 1st July 2022
- 2nd May 2017 Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas
Application for approval of details reserved by conditions 3, 4 and 15 attached
to planning permission 142033
Type PP Approval of details reserved by condition
Application Still Valid

Correspondence

- 1st June 2022 The Pensions Regulator
Automatic Enrolment Duties – Acknowledge of Re-declaration of compliance
- 6th June 2022 Balfour Beatty Herefordshire Council
Parish paths Partnership (P3) and Parish Lengthsman Schemes
Signed page returned for Lengthsman works
- 10th June 2022 Hereford Council
Herefordshire Local Plan 2021-2041 Place Shaping Consultation information
13th June 2022 – 29th July 2022

11.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

Defibrillator Training
Notice Boards

12.0 Confirmation of Date, Time and Venue of the Next Meeting

The next Meeting will be the Ordinary Meeting of the Parish Council on
Wednesday 28th September 2022 to be held in the G. V. Community Café Pontrilas and is due to
commence at 6.30pm.

Meeting declared closed at 8.00pm

Signed..........
Parish Council Chairman Councillor Mr John Chance
Dated this day the 28th September 2022